



GOVERNMENT POLYTECHNIC, DHULE.

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Website : gpdhule.org.in

DUE DATE :- 31.03.2017

ENQUIRY NO:GPD/CS/PRINTERS/DCA/LOT2/2016-17

DATE :- 04.03.2017

To,

ENQUIRY LETTER

Head of Computer Department, G.P. Dhule.
for uploading this enquiry on the Institute's website

Sub:- QUOTATION FOR PRINTERS / SCANNER WITH PRINTER

List of Materials :- Given below / attached herewith .

Gentleman ,

You are requested to quote your most competitive rates for the equipment's/consumable materials that you can supply. The quotation should be sent in a sealed envelope/cover and marked as "QUOTATION FOR PRINTERS " along with the enquiry no, Due date and the same must reach this office not later than **31.03.2017** . The late quotations will not be considered. You may depute your authorized representatives who wish to be present during the time of opening of quotation on DT:-**01.04.2017**

THE FOLLOWING TERMS & CONDITIONS MAY PLEASE BE NOTED IN THIS CONNECTION WHILE SENDING YOUR QUOTATION.

A. REGARDING MATERIALS.

- 1.) Mention your Sale tax/ VAT TIN Number and PAN no. in your quotation , else your quotation would be strictly rejected.
- 2.) Quote your most competitive rates on your original letter head of your firms name only as per our required detailed specification items only.
Note that the quotations having other than our requirement/specifications shall not be considered.
The trade mark and the quality of origin (confirming to ISI specifications should be offered.) must be specified clearly.
- 3.) Manufacturer's name /its origin , Make and Model etc should be mentioned clearly .The catalogues, technical literature and samples wherever necessary should be forwarded by the supplier along with the quotation.
- 4.) Quotations shall be rejected if found Overwriting in quotation or Quotation sent without the authorized signature etc.
- 5.) Vat/ Tax , if applicable, should specifically be mentioned in quotation which shall be as per latest Govt. Rules
- 6.) Rates you quote must be Inclusive of all freight, packing forwarding Insurance charges to the Central Stores Govt. Polytechnic, Dhule.
- 7.) Immediately after delivery of goods, the supplier should send his team of expert for Demonstration/ Installation/ Commissioning/Erection/Testing and Checking which shall be carried out free of cost at Govt.Polytechnic, Dhule.
- 8.) The amount of TDS shall be deducted from your total bill amount as per Govt. rules and procedures.
- 9.) If you want you may depute your representative on above mentioned opening date as mentioned above. Later, no excuses shall be entertained thereafter by this institute for quotation opening procedure.
- 10.) The undersigned reserves the right of ordering part quantities without assigning reasons and the supplier shall supply the ordered quantity at accepted rates.

B. VALIDITY OF THE QUOTATIONS:- The quotation must remain valid for a minimum period of **six months** from our due date of quotation.

C. INSURANCE :- The material will have to be insured for transit risk with the Government insurance finance fund, finance department, Mumbai and not with any other company.

D. DELIVERY TERMS :-

Rates should be free delivery of the material ordered at Central stores, Govt. Polytechnic, Dhule Within the stipulated period mentioned in purchase order. Thereafter penalty of sum of 0.5% of the total amount shall be charged for each week of delay of supply.

E. Warranty clause must be mentioned separately in quotation. The supplier shall ensure that all service calls will be attended by him/his authorized service provider promptly in warranty period and even after the warranty period is over.

F. PAYMENT TERMS :-

1. **No advance payment is permissible.**
2. Every case will be taken to clear up the bills in a least possible period, if acceptable material to the agreed specifications mentioned in the purchase order must be supplied immediately without any delay.
3. Dispatched documents must be sent directly to this office and not through any bankers.
4. Material will be strictly rejected if they are not as per our ordered specification and all charges on same will have to be borne by the supplier .


➤ The undersigned reserves the rights to reject any or all quotations without assigning any reasons therefore


PRINCIPAL,

GOVT.POLYTECHNIC,DHULE.

PROCUREMENT OF PRINTERS

SR.NO	PRIORITY SR.NO	NAME OF THE EQUIPMENT	SPECIFICATIONS	QTY
1.	ALL-31	Scanner+ Printer	HP LaserJet Printer Specifications Functions : Black-and-white printing, black-and-white copying, black-and-white and colour scanning Print speed black (normal, A4) : Up to 14 ppm Print speed footnote : Exact speed varies depending on the system configuration, software program, and document complexity. Print quality black (best) : Up to 600 x 600 dpi (1200 dpi effective output) Print technology : Monochrome Laser Duty cycle (monthly, A4) : Up to 5000 pages Recommended monthly page volume : 250 to 2000 Processor speed : 230 MHz Paper trays, standard : 1 (plus single-sheet priority input slot) Paper trays, maximum : 1 (plus single-sheet priority input slot) Paper handling input, standard : 150-sheet input tray, single-sheet priority feed slot Paper handling output, standard : 100-sheet face-down bin Duplex printing : Manual (driver support provided) Media sizes supported : A4, A5, A6, B5, C5, DL, postcards Media sizes, custom : Media input tray and priority tray: 76 x 127 to 216 x 356 mm Media types : Paper (plain, laser), envelopes, transparencies, labels, cardstock, postcards Connectivity, standard : Hi-Speed USB 2.0 port Dimensions (W x D x H) : 437 x 363 x 308 mm Weight : 8.5 kg Power consumption (active) : 230 watts maximum (active) Power consumption (sleep) : 7 watts Power consumption (standby) : 7 watts ENERGY STAR® qualified : Yes Warranty : One-year limited warranty	10
2.	CO-53	PRINTER	Duty cycle(monthly, letter) : upto to 5000 pages Print speed black (normal letter): up to 15 ppm Print speed black (normal a4): up to 14 ppm Duplex printing : manual(driver support provided) Processor speed:234 mhz Paper trays, maximum: 1 (plus single-sheet priority input slot) Display:none Warranty:1 year next business days exchange support Minimum system requirements: windows 7 Make :hp	01


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